



LIVE OAK CITY COUNCIL

REGULAR MEETING AGENDA JULY 15, 2026 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COUNCIL

JERAMY CHAPDELAINE, MAYOR
AARON PAMMA, VICE MAYOR
ASHLEY HERNANDEZ, COUNCILMEMBER
NANCY SANTANA, COUNCILMEMBER
BOB WOTEN, COUNCILMEMBER

BENJAMIN MOODY,
CITY MANAGER

NICOLE ROSSER,
CITY ATTORNEY

The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

Public Participation Options:

- **Public Comment:** Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:
 - **Public Attendance:** Members of the public who attend in person may make comments from the Council Chamber podium.
 - **Email Public Comment:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the City Clerk at cmenchaca@liveoakcity.org. Comments will be distributed to Council prior to the meeting and reflected in the meeting minutes. Please note that emailed comments will NOT be read aloud during the meeting unless an approved accommodations request has been granted.
 - **eComment Feature:** Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via the eComment feature at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1. Comments will be distributed to Council prior to the meeting and reflected in the meeting minutes. Please note that eComments will NOT be read aloud during the meeting unless an approved accommodations request has been granted.
- **Remote Participation – Viewing Only - No Public Participation via Remote:**
 - The meeting will be livestreamed for public viewing, but not participation, as follows:

- *Granicus livestream:* https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.
- *Zoom livestream:*
 - ***Join by Electronic Device:***
<https://us02web.zoom.us/j/81681830930>
 - ***Join by Phone:***
1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 816 8183 0930

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE AND INVOCATION

CORRECTIONS AND/OR CHANGES TO THE AGENDA BY CITY MANAGER ONLY

PRESENTATIONS AND RECOGNITIONS

PUBLIC COMMENT

Any person wishing to address the City Council on general jurisdictional matters or consent calendar items may do so at this time. If you are commenting on an agenda item, your comments will be heard at the time that item is scheduled for discussion. The City Council adopted a time limit of three minutes per person. The Brown Act does not allow for Council discussion of items not on the agenda. Councilmembers may only a) refer the matter to staff; b) ask for additional information; c) request a report back; or d) provide a limited factual response for items not listed on the agenda.

CONSENT ITEMS

Consent Calendar is passed by one motion with exceptions and separate votes as noted.

1. City Council Meeting Minutes
Recommendation: Approve the June 17, 2026, City Council Regular Meeting minutes.
(Clarissa Menchaca, City Clerk)
2. City Council Meeting Minutes
Recommendation: Approve the July 1, 2026, City Council Regular Meeting minutes.
(Clarissa Menchaca, City Clerk)
3. Election Services Agreement for Consolidation with the Statewide General Election
Recommendation: 1) Adopt the resolution approving the Agreement for Election Services between the County of Sutter and the City of Live Oak; and 2) Authorize the Mayor to execute the agreement on behalf of the City requesting consolidation with the Statewide General Election.
(Clarissa Menchaca, City Clerk)

4. FY2026-27 Personnel Changes

Recommendation: 1) Approve the reclassification of the existing Chief Plant Operator to Utilities Superintendent; and 2) Adopt a resolution which includes: a) Adjustments to the Non-Represented and Part-Time Employee Salary Schedules to align with state minimum wage and FY2026-27 budget changes; b) Amendment to Resolution No. 17-2025 to include the addition of the Utilities Superintendent and recognize the Finance Director and Community and Economic Development Director; and 3) Delete the Part-Time Maintenance Worker classification.

(Jessica Mata, Management Analyst)

PUBLIC HEARING ITEMS5. FY2025-26 Water and Sewer Property Liens

Recommendation: Conduct a Public Hearing to receive comments and after consideration: A) Adopt a resolution to assess properties identified in Exhibit B for unpaid Water and Sewer bills; and 1) Confirm that the assessment shall constitute a special assessment against any lien upon each identified property; and 2) Direct City Manager or designee to submit a certified copy of the resolution and any other related documentation to the Sutter County Auditor-Controller to fulfill the request for collection.

(Ethan Gutierrez, Finance Director)

6. FY2025-26 Refuse Disposal Property Liens

Recommendation: Conduct a Public Hearing to receive comments and after consideration: A) Adopt a resolution to assess properties identified in Exhibit B for refuse disposal; and 1) Confirm that the assessment shall constitute a special assessment against any lien upon each identified property; and 2) Direct City Manager or designee to submit a certified copy of the resolution and any other related documentation to the Sutter County Auditor-Controller to fulfill the request of collection.

(Ethan Gutierrez, Finance Director)

BUSINESS ITEMS7. FY2026-27 Special Tax Assessment for Community Facilities District No. 92-1

Recommendation: Adopt a resolution approving a special tax collection for FY2026-27 for the City of Live Oak's Community Facilities District No. 92-1.

(Ethan Gutierrez, Finance Director)

8. FY2026-27 Special Tax Assessment for Community Facilities District No. 2004-1

Recommendation: Adopt a resolution approving a special tax collection for FY2026-27 for the City of Live Oak's Community Facilities District No. 2004-1.

(Ethan Gutierrez, Finance Director)

9. FY2026-27 Special Tax Assessment for Fire Protection and Street Lighting Maintenance

Recommendation: Adopt a resolution approving a special tax collection for FY2026-27 for the City of Live Oak's Fire Protection and Street Lighting Maintenance.

(Ethan Gutierrez, Finance Director)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COUNCIL CONSIDERATION AND ACTION**UPDATES AND ANNOUNCEMENTS FROM THE CITY ATTORNEY AND CITY MANAGER****COUNCILMEMBER REPORTS / COMMENTS / REQUESTS**

ADJOURNMENT